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Services

**OPERATION OF PRIVATELY OWNED
VEHICLE (POV) RESALE LOT**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction establishes responsibilities and procedures for operating a POV resale lot located at the southwest corner of the intersection of South Drive and Inner Drive.

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SUMMARY OF REVISIONS

This instruction changes Bldg 855 to Bldg 3176; 375 SVS/SVRS to SVRO; and Services Recreation Supply to Outdoor Recreation.

1. Eligibility. Active duty and retired military personnel, their dependents, and DOD civilians may use the POV Resale Lot.

2. Responsibilities:

2.1. The Security Forces (375 SFS) will make spot checks of the lot as time permits to check for vandalism or tampering, and will use information on the permits to contact owners if vandalism is detected. Citations will be issued to individuals who use the facility without permits or with expired permits when notified by 375 SVS/SVRO.

2.2. Outdoor Recreation (375 SVS/SVRO), Bldg 3176, will issue permits, collect fees, and keep a list of persons who have vehicles at the lot. Fees are established by the NAF Council and approved by the 375th Support Group Commander. The current fee schedule will be maintained at Outdoor Recreation.

3. Procedures:

3.1. Persons who wish to use the resale lot will obtain a Scott AFB Form 12, POV Resale Lot Permit, from Outdoor Recreation during normal duty hours. This form will show the name of the individual, with home and duty phone number, year and make of the car, boat, camper, and RV, parking slot number, and expiration date.

3.2. Permits will be issued for 1 month with renewal for 1 month if there is no waiting list.

3.3. Patrons will:

3.3.1. Display a sign (with name and telephone number) on the windshield or side window of the car.

3.3.2. Make sure their vehicle occupies only the space designated as the POV Resale Lot.

3.3.3. Make sure that vehicles are properly registered on base, insured, and have current license.

3.3.4. Be responsible for the housekeeping of the area their vehicle occupies. Ensure their vehicle is properly locked and secured. All trailers will be secured with a trailer lock.

3.3.5. Pay the currently-approved administrative fee.

3.4. Scott Air Force Base and the 375th Services Squadron are not responsible for any damage caused to the vehicles while on the POV Resale Lot. Owners should inform their insurance company of their intentions prior to placing the vehicle on the lot.

4. Form Prescribed: Scott AFB Form 12.

JONATHAN G. LEATHERS, Maj, USAF
Commander